



NCEPOD Local Reporter & Ambassador Training Day

We are pleased to provide you with the date of our forthcoming Local Reporter and Ambassador training day that has been set as:

- 24th February 2012 (London)

If you would like to reserve a place please email Sabah (smayet@ncepod.org.uk); deputy Local Reporters or colleagues may stand in for you; the new Ambassadors are also very welcome.

The day will start at 10.30am with tea/coffee and biscuits and we will finish at approximately 4.00pm. Lunch will be served on the day, please let Sabah know of any dietary requirements

London venue will be the NCEPOD office; 5th Floor, 125 Wood Street, London, EC2V 7AN

The day will cover:

- **The history and structure of NCEPOD**
- **The role of the Local Reporter and Ambassador**
- **Requirements to participate**
- **NCEPOD method from topic selection to launch**
- **Group work and feedback, suggested discussion points:**
- **Implementation of recommendations:**
 - Self assessment checklist**
 - Audit toolkit**
 - Current studies**
- **The discussion forum**

If you have any questions about the day please do not hesitate to contact Sabah.

Sabah Mayet
020 7600 1893