	A DRAFT FORM. THIS IS A DRAFT : SAH- Advisor Assess					S IS A DRAFT
and the second	PATIENT DETAILS			<u> </u>		
•	NCEPOD number				_	
)	Age of Patient]			
-	Gender	Male	Female			
	Weight	kg (OR st] Ib 🔲	insuffi	cient data
	Height	cm (] in	insuffi	cient data
B. P	CASE SUMMARY lease indicate all the appropriate	points on the pat	ient pathway that apply t	o this patie	nt's ca	re
	Presentation at emergency depa Admitted to other ward in second Transfer from secondary /acute of Transfer to neurosurgical unit wir Direct admission to neurosurgical Admission to hospital via outpati Transfer from one neurosurgical	dary/ acute care (j care hospital to di thin same hospita al unit ent clinic unit to another	fferent hospital with neur	osurgical u		
(v	lease complete the table with re- where applicable) -	spect to times/dat Time 00:00 hours	es of the listed events in Date	relation to	this ca N/A	ise Insufficient
E	Event	(24 hr clock)	dd/mm/yy*	SAH = 0	11/7	Data
SAH c	onset			0 0		
GP ref						
nospit	rrival in secondary care al emergency department ng SAH					
irst a	dmission to secondary care or equivalent) following SAH					
	dmission to ward (other than in secondary care					
CT sca	an performed					
umba	ar Puncture performed					
	osis confirmed mented differential)					
Admis	sion to neurosurgical unit					
Emerg	pency haematoma evacuation					
First C	SF diversion					
Diagn	ostic angiography (DSA or CTA)					

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Event	Time 00:00 hours	Date dd/mm/yy	Day SAH = 0	N/A	ID
*may occur more than once			•••••••••		
Primary intervention (coiling or clipping)					
Re-bleeding (pre- or post-intervention)*					
Ventriculo-peritoneal shunting*					
Onset of delayed cerebral ischaemia					
Discharge					
Death in Neurosurgical Unit					
Death in Secondary care					
 8a. Did the patient see their GP in relation 8b. If YES is there any evidence in the car diagnosis was delayed/ overlooked? 8c. If YES, could this have affected the could be details: 8d. If YES, please give details: 9a. Did the patient see paramedics in relation 9b. If YES is there any evidence in the car diagnosis was delayed/ overlooked? 9c. If YES, could this have affected the could be details and the patient see parameters. 	se notes that the outcome? lation to this SAH ? ase notes that the	Yes No [Yes No [insufficier insufficier insufficier insufficier insufficier insufficier insufficier	nt data nt data nt data nt data	1
9d. If YES, please give details:					
 10a. Had the patient had any previous p	ting to SAH ? t the diagnosis was	 Yes No Yes No Yes No 	insufficie N/A insufficie		
C. PRESENTATION IN SE	CONDARY C	ARE			
11a. Did the patient present at a seconda	ary/ acute care hosp	pital?	Yes 🗌 No	0	
11b. if YES (the patient presented at a sequestion 12 If the patient was admit to section F .					
 Following presention to secondary c the patient cared for in the emergen department only (i.e. was not formal admitted to secondary care)* *NB admission to AMU or equivalen an admission to the hospital 	cy 🛄 lly	Yes No 2	insufficien II II II II IIIII II IIII R A F II II II II IIIII II IIII 0 0 0 0 0 0 0 0 0 0 0	T	

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13a.	Time/ date of initial assessment in secondary care	THIS IS
13b. 14a.	(please use the grade codes (please use the national	A DRAFT FORM.
	History taking Yes No Insufficient data	THIS
	Neurological examination Yes No Insufficient data	IS
	Differential Diagnosis Yes No Insufficient data	A DRAFT FORM.
	Investigation planning Yes No Insufficient data	AFT F
	Treatment planning Yes No Insufficient data	ORM
14b.	If NO to any of the above, please specify deficiency:	-
140	If deficiency specified, could this deficiency have affected the outcome? Yes No Insufficient	THIS IS
	f YES, please give details:	A
		DRAFT
15a.	Were there any delays in the initial assessment?	FORM.
15b.	If YES, please give details:	M.
		THIS IS
15c.	If YES, could this delay have affected the outcome? Yes No Insufficient data If YES, please give details:	IS A
150.		DRAFT
160	Is the first consultant review in	
16a.	secondary care documented?	DRM.
16b.	If YES, please enter the Date Time and date:	THIS I
16c.	In your opinion, for this case was the patient reviewed by a consultant within an appropriate timeframe?	IS A DRAFT FORM.
17a.	Was the patient referred for a CT scan	TFO
17b.	If YES, in your opinion, given the severity of of the patient's condition, were there any problems/delays with the CT scan?	RM. THIS IS
17c.	If YES please select, and give details below Delay Other (Please state below) during CT	IS A DRAFT FORM.
		FTFO
17d.	If NO to 17a, please	PRM.
17e.	Was a formal report of the CT scan Yes No Insufficient data N/A (no documented in the case notes?	THIS
17f.	If NO, please explain:	IS A D
17g.	If YES to 17e, what was the grade of the radiologist?	A DRAFT
	3	T FOF
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18a.	Did the patient undergo LP?	Yes 🗌 N	No 🗌	Insufficient data
18b.	If YES were there any problems/delays?	Yes 🗌 N	No 🗌	Insufficient data
18c.	If YES please specify	_		
19a.	Is there evidence of any other Yes deficiencies in the investigations performed?	No No		
19b.	If YES, please state:			
[
20a.	Is there evidence that there were investigations that performed that should have been?	were not	Yes	No No
20b.	If YES, please state:			
	n your opinion, was the diagnosis made	res 🗌 N	10	Insufficient data
21b.	f NO, did this affect the outcome?	res 🗌 N	10 D	Insufficient data
21c.	f, in your opinion, the outcome was affected, please	explain:		
22a.	If patient was admitted to a ward in secondary care	e, which locatio	on were they a	admitted to?
	ICU/ITU/Level 3 🔲 Surgical ward (state specialty)) Emerge departm		dical ward (state ecialty)
	HDU/Level 2 Dutpatient MAU/AMU department etc.	Other:		
22b.	Was this the appropiate location?	Yes	No No	Insufficient data
22c .	If NO, to which location should they have been admit	tted?		
222	At any time during their presentation/admission to			
	secondary care, was the patient referred to tertiary neurosurgical care (either within this hospital or in a different hospital)?	U Yes	L No	Insufficient data
23b.	f NO, was this an active clinical decision?	Yes	No No	Insufficient data
	If YES, was the clinician making this decision of the appropriate grade and specialty?	Yes	No No	Insufficient data
23d.	If NO, was an appropriate specialist opinion sought?	Yes	No No	Insufficient data
23e.	If NO, please explain			
	If NO, to Q23a, in your opinion was this course of action appropriate?	Yes	No No	Insufficient data
	4			

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			de anti-facture o compositione de la compositio			
D.	CONSERVATIVE		NT			
25.	Was the patient managed admission	d conservatively durin		es 🔲 I	No	
lf Y	ES please continue to qu	estion 26, if NO, ple	ase proceed	to question 3	34	
26. 27.	Were the reasons for the documented in the notes In your opinion, was the o		☐ Ye ☐ Ye			icient d
28.	What were the reason (s) manage the patient cons may be multiple)	for the decision to	_	rbidities 🗔 8	aneurysm was noperable	Pati deci
		Insufficient dat	a 🗌 Neurolo	ogical state	No rationale c	
	haemorrhage	Other (please	state)			
29.	Was the grade of cliniciar		,	□ No	Insufficien	t data
30.	appropriate? If the patient was not refe the regional neurosugical appropriate?		h 🗌 Yes	□ No	Insufficien	t data
	Vas the decision to opt for nanagement discussed wit		Yes	No No	Insufficien	t data
31b. ^{lf} d	YES was this discussion locumented in the notes?	with the patient	Yes	No No	Insufficien	t data
32a.	Was the decision to opt for management discussed v		Yes	No No	Insufficien	t data
32b.	If YES was this discussio documented in the notes?		Yes	No No	Insufficien	t data
33a.	Were there any deficience of patients that were man			No No	Insufficien	t data
33b.	If YES, were these in: Treatment of complications (please specify)	Monitoring	End o	of Life Care	DNA-CPR	
	Other (please					
AS	SESSMENT OF S	ECONDARY	CARE			
34a.	How would you rate the or of this patient in secondar		Good	Adequa	te Poor nsufficient data	
34b.	If rated POOR or UNACC	EPTABLE, please sta				
35a.	At any point during their a patient referred to a neuro		ry care, was tl	ne 🗌 Ye	es 🗌 No 📘] Insui data
	If YES (the patient was otherwise, please proce	referred to a neuros	urgical centre	e) please cor	ntinue to section	E

37. F

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Please complete the following table with respect to any delays in the transfer process:

			• 				
	Delay?	Deterioration during delay?	Outcome affected?				
A)Requesting CT scan in referring	Yes No ID						
hospital/department	🔲 NA- no CT scan	NA NA	NA NA				
B)Performing CT scan							
in referring hospital/department							
C) Interpreting CT scan	NA- no CT scan						
in referring		Yes No ID	Yes No ID				
hospital/department	NA- no CT scan	NA	NA				
D) Referral to neurosurgeons by the hospital/department where the patient first presented	Yes No ID	Yes No ID	Yes No ID				
E) Availability of contact							
in neurosurgical centre							
F) Acceptance by the		Yes No ID					
neurosurgical centre	NA- not accepted for transfer						
G) Transfer to the							
neurosurgical centre	NA- not transferred						
		│ NA					
H) Other (please state)	Yes No NK	Yes No NK	Yes No NK				
38a. If answered YES, to Q37D: were the reasons for this? Patient required resuscitation/intubation Issue of staffing/ resources in referring hospital/ depatment (please state)							
Other reason (please state)							
38h If answered VES to a	Q37F: were the reasons for t	this? Lack of t	beds in neurosurgical centre				
Other Issue of stat							
resources in neurosurgical cent (please state)							
Other reason			1				
(please state)							
		6					

3	B8c. If answered YES, to Q37G: what were the reasons for this? □ Lack of beds in neurosurgical centre □ Delay in provision of transport/ ambulance □ Delay in finding staff patient □ Delay in establishing contact with the next of kin
	Intubation/ resuscitation
	Other reason
3	 (please state) If in question 37, you believed that any of the delays might have affected the outcome, please state the reasons:
4	IOa. Was a referral note/ transfer proforma Yes No Unknown Unknown
4	Ibb. If YES, did it contain adequate Yes No Unknown information? <
4	IOc. If NO, what was missing?
4	I1a. Were there any problems associated with the transfer of radiological images/documentation to the neurosurgical centre?
4	11b. If YES, please explain
J	F. ADMISSION TO NEUROSURGICAL CENTRE
42	2a. To what level of care was the patient first admitted?
	Level 1/0 (general Level 2 (HDU) Level 3 (ICU) Other
	Not applicable
12	2b. In your opinion, did the patient go to an Yes No Unknown appropriate level of care area?
42	2c. If NO, what level of care area should the patient have received?
	Level 1/0 (ward)
	to theatre/CT scan
	7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7

43.	Please enter the grade and specialty of the clinican that conducted the initial assess the neurosurgical centre:		listed or	use the grade on the back page)	(please use the r specialty codes li back page)	
44a.	Did the initial assessment	in the neur	osurgi	cal centre s	satisfactorily	cover:	
	History taking		Yes	No		Insufficient d	ata
	Neurological examination		Yes	No		Insufficient d	ata
	Investigation planning		Yes	No		Insufficient d	ata
	Treatment planning		Yes	No		Insufficient d	ata
44b.	If NO to any of the above, p	lease spec	ify def	iciency:			
44c.	incomplete, induoquate aid			Yes	No No	🗌 In	sufficient data
45a.					Yes	No	
	tertiary care documented i notes?		ate		MYY	yy Ti	hh hh me
45b.	time and date:						
46.	In your opinion, for this cas the patient reviewed by a c within an appropriate time	consultant		Yes	No No	In	sufficient data
47a.	Were there any deficiencie admission process to the neurosurgical unit?	es in the		Yes	🗌 No	🗌 In	sufficient data
47b. ┌	If YES, please give details	?					
		" , 10					
47c.	If YES, was the outcome		oprioto				Insufficient data
48.	Please give your opinion c admission to the neurosur	gical unit:		iless and t		the following	actions following
	Supportive therapy	Appropria	ate?	∃ No	Timely?	□ No	Insufficient data
	Monitoring				☐ Yes		Insufficient data
	Monitoring	☐ Yes			☐ Tes		Insufficient data
	Investigations MDT discussion	☐ Yes			☐ Tes		Insufficient data
	Intervention			No			Insufficient data
		_		8	_		

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G. PROCEDURE	
49a. Did the patient undergo a p 49b. If YES, please confirm in t	he table below, the procedure(s) that were performed during the neurosurgical centre, for SAH and the time and date they were
Procedure	Performed Date D D M M Y Y Y Time h h m m
Emergency haematoma evacuation	
CSF diversion	
Primary intervention (radiology)	
Primary intervention (surgery)	
Treatment for re-bleeding	
Intervention for delayed cerebral ischaemia (specify)	
Other procedure (please state)	
	with the next of kin? Yes No Insufficient data a procedure, why was this? ent data Neurological state No rationale documented vable haemorrhage Other (please
51a. If No, to Q49a, in your opinion undergone a procedure51b. Did this advesely affect the	uteeme?
51c. If YES, please explain	Yes No Insufficient data
 52a. In your opinion, was there appropriate treatment plan admission to the neurosurg 52b. If YES, please explain: 	for this patient following Yes No Insufficient dat
53a. Were there any delays in personance of the second s	erforming the procedure? Yes No Insufficient data
53c. If YES to Q53a did this af53d. If YES, please give detai	
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54a.	In your opinion was the consent process satisfactory Yes No Insufficient data for any interventions that this patient underwent?
54b. [If NO was this related to?: Lack of discussion Grade of Inadequate Consent was obtained Inadequate Inadequate If NO was this related to?: Lack of discussion Grade of Inadequate If NO was this related to?: Inadequate Inadequate Inadequate If NO was this related to?: Inadequate Inadequate Inadequate If NO was this related to?: Inadequate Inadequate Inadequate If NO was this related to?: Inadequate Inadequate Inadequate If NO was this related to?: Inadequate Inadequate Inadequate If NO was this related to?: Inadequate Inadequate Inadequate If NO was this related to?: Inadequate Inadequate Inadequate If NO was obtained Inadequate Inadequate Inadequate
[Failure to document Other (please state below)
55.	Was there a documented discussion with the Ves No Insufficient N/A no Next of Kin?
56.	Was there adequate documentation of the Yes No Insufficient N/A no procedure
57a.	In your opinion, was the timing of either interventional radiology (coiling, stenting) or surgery (clipping) for this patient appropriate?
57b.	If NO, did this affect the outcome? \Box Yes \Box No \Box Insufficient \Box N/A no procedure
57c.	If YES, please give details
58a.	Were there any staffing issues during the perioperative care of this patient:
	ther (please state) Lack of a dedicated first assistant Lack of other theatre staff member N/A no procedure
58b. [–]	If YES to any of the above, did this Adversely affect the outcome?
58c.	If YES, please give details
59a.	Was there any evidence of PROCEDURAL Yes No Insufficient data N/A no procedure
59b.	If YES, please specify
Su	urgery
	Intra-operative rupture Branch vessel occlusion Prolonged temporary occlusion
	Other (please state)
	rerventional Radiology Failure of device Thromboembolism Rupture Perforation
	Other (please state) Groin Haematoma
59c.	If YES to Q59a, were these adequately managed? Yes No Insufficient data
59d.	If NO, did this affect the outcome?
59e.	If YES, please give details
Η.	POST-OPERATIVE CARE / COMPLICATIONS OF SAH
60a.	What level of care did this patient receive after leaving the operating theatre/recovery room
Ľ	Level 1/0(general Level 2 (HDU) Level 3 (ICU) Insufficient data
	10 N/A no procedure

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	What level of care did this patient receive after leaving the operating theatre/recovery room
60b.	Level 1/0(general Level 2 (HDU) Level 3 (ICU) Insufficient data
60c.	Was this an appropriate level of care? Yes No N/A no data
60d.	If NO, which location should the patient have gone to?
Ľ	Level 1/0(general Level 2 (HDU) Level 3 (ICU) Insufficient data
	Did this adversely affect the Yes No Insufficient data
60f.	If YES, please explain
	During the post operative period, is there any evidence that access to a level 3 care bed was:-
	(answers may be multiple) Denied? Neither N/A no Insufficient data
	Was there documented formal assessment of the patient by the following therapists during the post operative period (or if no procedure, throughout the admission; please mark all that apply)
🗌 F	Physiotherapy Occupational Speech & language Neuropsychology N/A
00-	None of the above Insufficient data
63a.	Was there adequate multidisciplinary management of the patient's care Yes No Insufficient data
	during the post operative period (or if
63b.	If NO, what were the deficiencies?
64a.	
64b.	adequate throughout the admission?
	If NO, did this affect outcome?
Γ	
∟ 65a	Was there any evidence of any complications of SAH Yes No
65b.	If YES, please ischaemia
	Other(please state)
65c.	If YES, were these adequately managed? Yes No Insufficient data
65d.	If NO, did this affect the outcome? Yes No Insufficient data
65e.	If YES, please give details
	In your opinion were any of the
65a.	complications avoidable?
65b.	If YES, please give details
66a.	Waa vaaaanaam / dalavad aarahral isahaamia
	actively monitored using transcranial doppler?
66b.	If NO, was it monitored by other means?(please state)
67b.	
	If YES, please give details:
	If YES, was the outcome affected?
	11

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	RATING OF CARE IN TERTIARY	Y CENTRE
68a.	Please rate the quality of the care of this patient in the tertiary neurosurgical centre	Good Adequate Poor
68b.	If POOR or UNACCEPTABLE please state reas	
1.1	END OF LIFE CARE PLANNING	i
69a.	In your opinion, was end of life care planning appropriate for this patient?	Yes No Insufficient data
69b.	If YES, was a saisfactory end of life care plan in place?	Yes No Insufficient data
69c.	If YES, Was this adequately communicated to the next of kin?	Yes No Insufficient data
	Was the patient: Group For CPR	Not for CPR CPR status was not documented
70b.	What should have been the resuscitation For CPR [status of the patient	Not for CPR Appropriate to not consider CPR status
70c.	Was the CPR status adequately communicated to the next of kin?	Yes No Insufficient data
J.	DISCHARGE & FOLLOW UP	
71a.	What was the discharge destination of the patient? Hospital from which	Place of residence Nursing home
	Other hospital for neuro-rehabilitation patient was transf to the neurosurgio centre	cal (other than N/A patient died
720	If the patient survived, please answer que Was there an adequate rehabilitation plan	estions 72-75:
72a. 72b.	Were there any delays in the patient being	Yes No Insufficient data
73.	transferred for rehabilitation Is there any evidence in the case notes that	Yes No Insufficient data
74.	the patient was discharged too soon? Is there evidence in the case notes of an	Yes No Insufficient data
	adequate plan to follow up the patient Is there evidence in the case notes for the following at the time of discharge (please mark all that apply)?	Patient support Neuro- via telephone psychology data
	Issuing patient with information on living post-SAH Referral of patient to SAH support organisations	Speech & Occupational Physio- languarge health referral referral referral
75b	Was the post discharge support planning adequate in your opinion?	Yes No Insufficient data
Κ.	DEATH	
	ase answer this section if the patient died, oth In your opinion, could the patient's death have	erwise go to Q78.
76b	been avoided during this admission? If YES, please expand on your answer:	
	·	
	Was brain stem death testing performed?	Yes No Insufficient data
/7b	. Was brain stem death diagnosed?	Yes No Insufficient data

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78a. Was this patient suitable for organ donation?
78b. If NO, please state why:
78c. If YES (the patient was suitable), did organ Yes No Unknown donation occur
78c. If NO, why did organ donation not occur?
Other reason (please state)
79. Was it documented that advice on aneurysm screening was Yes No insufficient N/A discussed in relation to 1st degree family members?
L.OVERALL ASSESSMENT OF CARE
80. Overall assessment of care for this patient (please select one category only)
Good practice: a standard of care you would expect from yourself, your trainees and your
\square institution
Room for improvement: aspects of CLINICAL care that could have been better
Room for improvement: aspects of ORGANISATIONAL care that could have been better
Room for improvement: ASPECTS OF CLINICAL AND ORGANISATIONAL care that could have been better
Less than satisfactory: several aspects of CLINICAL AND/OR ORGANISATIONAL care that were well below a standard you would expect from yourself, your trainees and institution
Insufficient data
81a. Did this patient survive to discharge from hospital? Yes No Insufficient data
 b. If NO, and if the overall quality of care was rated as less than good practice (Q80), do you think that deficiencies Yes No Insufficient data in care may have contributed to the patient's death?
82. Cause for concern cases – occasionally NCEPOD will refer cases that have been identified as "less that satisfactory" when it is felt that further feedback to the trust concerned is warranted. This is usually due to an area of concern particular to the hospital or clinician involved, and not for issues highlighted across the body of case-notes. This process has been agreed by the NCEPOD Steering group and the GMC. The medical director of the trust is written to by the Chief Executive of NCEPOD explaining our concerns. This process has been in operation for ten years and the responses received have always been positive in that they feel we are dealing with concerns in the most appropriate manner. If you feel that this case should be considered for such action, please cross:
M. CASE OVERVIEW
83a. Are there any issues that you feel should be highlighted in the report?
83b. If YES, please give details
84a. Would this case form the basis of a good case-study to highlight a specific theme in the report (This might reflect either particularly good or bad management)?
84b. If YES, please summarise the important points below
13

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